

Murphy Elementary School District
Budget Finance Committee Meeting

January 27, 2010
5:00-6:30 PM

(New Health Education Center
3140 W. Buckeye Rd., Phoenix, AZ 85009)

Minutes

1. **Welcome – Sign In.**

Meeting starts at 5:05 pm and Kathy Granillo- Beebe is introduced as the newly contracted Consultant to the Board.
Make sure contact information on the sign-in sheet is accurate so that if we need to contact the committee we are able to do so quickly.
Introductions of committee members were made.
Paul Christensen was absent due to illness.
2. **Board Work Study Feedback/Parent Flyer.**

Presentation was made to the Board during a Work Study Session on Monday, Jan. 25. Consensus at the meeting was to add additional members to the committee, one more administrator from a small school added to the existing administrator from a large school. Also there was a concern that parents may not have had a fair chance to become a part of the committee due to the short notice so 4 additional parents are being added. There will then be 2 parents from each site for a total of 8 on the committee.
Ms. Beebe warned us that the optimum number of people on a committee tips at 15 and with the additional members to this committee it will put us at 30 which is way over this amount. She shared that there will be additional committees formed in which we will need people to serve, so no one in Murphy should feel like they do not have an opportunity to serve. These other committees will deal with recruitment of students, reduction and rehiring staff, teacher evaluation committee, also the due process committees and meet and confer.
Copies of the Parent Information flyer was shared regarding the meeting being scheduled for Monday, Feb 1, 2010. At this meeting parents will be given the chance to volunteer for the committee.
3. **Community Budget Informational Meeting – Feb. 1 @ 6:00 PM. @ the New Ed Center.**
4. **Defining our task.**

The ADM and handouts shared at the work study meeting were share with the committee with explanations for each of the items this year and for next year.

For the 100th day we were down 90 students...but over the past 5 yrs we are down about 525 students.

Due to cuts from Legislature we have cut soft capital purchases.

We are facing legal expenses at an approximate cost of 175,000.00 when 20,000.00 was budgeted for the year.

Recent notice came to the District that we would not receive NON FORMULA program funds for the third quarter which affects Title 5, Gifted, and Early Childhood. Since this notice to schools from ADE the Governors is recommending to cut to these programs as of Jan 1, 2010.

Total Projected deficit for the 09-10 school year of \$ 638,000.00

Budget Shortfall for 2010-2011 based on recent directions of the state and declining student enrollment could be \$1,262,000.00.

Instead of cutting the budget to meet the shortfall, let's build a budget to meet the district's need for students.

Kathy Beebe explained that many district have been working on building budgets since August. Neighboring districts are meeting the need with higher teacher student ratios. There isn't a school that isn't able to provide classes that are not consolidated. The challenge to the committee is to look at how to distribute funds to meet the needs to serve all students with Fine Arts and other special programs.

Building a budget as opposed to cutting the budget is a different approach, not cutting jobs, building budget to meet classroom needs.

An explanation was provided to explain the difference between Title 1 and State budget and how the Federal positions are not affected.

It was agreed that it is important that this process is not to be shared as rumors. That info shared is accurate and open, but not to make staff feel panicked. We don't want students to feel that things will change to affect them to affect their achievement. The idea is to not create unneeded stress on staff and students.

5. Establish Rules of Order for our meetings.

The groups came up with the RULES OF ORDER. Through consensus the Rules of Order for our meetings are as follows:

Roles identified

Facilitator

Scribe (groups)

Speaker

Time Keeper (Signal of chimes)

Respect Speaker and ideas
No cell phones
No sidebars
Respect time frames/come and end on time
Be open minded/positive/compromising
Represent the whole
Trust/Confidentiality

6. Discuss: systems of communication of our work sessions to students, community/parents, and staff.

MINUTES will be posted on the WEBPAGE for the district which offer the opportunity for minutes to be posted in multiple languages. A notice will be emailed to all staff notifying them that the minutes have been posted. This committee will make recommendations, a community forum will be held for community input on those recommendations at the schools towards the end of the process for community input. FRC's will be key to get word out to the community.

Students will share info with other students through Student Council.

7. Establish meeting schedule – dates and times to meet.

Informational meeting for parents on Monday ,Feb 1, 2010 6pm. Ed Center

Committee Meetings:

Wednesday, Feb 3, 2010	5:00-6:30 pm	ED Center PITIC Room
Thursday, Feb 11, 2010	5:00-6:30 pm	ED Center PITIC Room
Wednesday Feb 17, 2010	5:00-6:00 pm	ED Center Tech Lab/Classrooms
Thursday, Feb 18, 2010	5:00-6:30 pm	ED Center Tech Lab/Classrooms
Wednesday, Feb 24, 2010	5:00-6:30 pm	ED Center PITIC Room
Thursday, Feb 25, 2010	5:00-6:30 pm	ED Center PITIC Room